**Client Meeting Agenda for Monday, September 8th 2014**

**Greetings, Thanks, and Introductions**

**Acknowledgement of the problem** (paraphrasing of problem statement & scenario)

We are here today to discuss the problem that you, our clients have challenged us to find the solution too. This problem can best be described by the following:

“We often want to share with others not only pictures and sounds from the places we’ve been but the actual route that we’ve traveled and location cues attached to the pictures and sounds that we record”

Are we correct in this description and can you expand up this and tell us the scenarios in which you plan to use this app?

**Client comments**

We have several questions we would like to discuss with you to further broaden our understanding as to what you expect out of us, out of the app we will create and any general expectations.

**Questions**

1. Are there any additional scenarios you have in mind for how this app could be used?
2. What are your top 5 priority requirements for the app?
3. What are the long-term goals that you have in mind for the app? Will the app just be used by you, the science department, throughout BC, or even outside of BC?
4. For the mobile application, would you like notifications to appear to the user should they enable that option.  One example could be a notification would appear if there has already been a picture taken at a certain location or did you have any other preferences?
5. How often (time interval) do you want the app to plot the points along the path the user is travelling?
6. What do you perceive the use of the website as? What requirements do you have for the website?
7. How much do you want the website and app to match graphically?
8. What should the students be able to store in the DB? Video, pictures?
9. We are going to document our research for this project. What style documentation do you wish to see?
10. Any other questions comments concerns?

**Client comments (perhaps other requirements)**

**Review dates of further deliverables (RAD, demo, final product delivery)**

**Thank you**